Graduate Advisor Reports

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Enterprise Information Systems
Graduate Advisor Reports
• Generated for all colleges
• Scheduled
• Access through Howdy Reports icon
• Replace XX in report names with college code
Enrollment Report

SRC_CS_GRAD_STU_ENROLL_XX

• Schedule
  • Daily: Monday - Friday
  • Beginning four weeks prior to term through 20th class day

• Graduate students registered for the term
  • Credit hours

• Galveston report
  • SRC_GV_GRAD_STU_ENROLL_GV
Missing Degree Plans

**SRC_CS_NO_DEGPLAN_XX**

- **Schedule**
  - 20th class day
  - Two weeks prior to pre-registration – holds placed on students
- **Graduate students without an approved degree plan in Compass who meet the college’s degree plan blocking criteria**
- **Galveston**
  - **SRC_GV_NO_DEGPLAN_GV**
Committee – Student

PWS_CURR_STD_COMM_XX

• Schedule
  • Weekly: Sunday

• Active students with an approved degree plan
  • All current committee members and committee role
  • Includes students who are not currently registered

• Compass form
  • SHACOMI
Committee – Faculty Assignments

SRC_AL_GRAD_COMM_XX_CSV

• Schedule
  • Weekly: Sunday

• College faculty assigned to students’ committees
  • Committee role and student information listed
  • Only registered students
  • Uses faculty member’s college and department information in Compass

• Compass form
  • SHACOMI
  • SHICMBQ
Committee – Faculty History

PWS_GR_COMMITTEE_XX

• Request through OGAPS
• Faculty member’s committee history
  • Run for one UIN
  • Committee role and student information listed
  • Compass and pre-Compass (SIMS) committees
  • May request thesis/dissertation titles be included
Doctoral Hours and Terms

SRC_CS_ACCUM_DOC_HRS_XX

• Schedule
  • 20th class day
• Accumulated doctoral hours and terms
  • Registered G8 doctoral students
• Compass form
  • SZASSTD
• Galveston
  • SRC_GV_ACCUM_DOC_HRS_GV
Enterprise Information Systems

Student Distance Education Hours

PWS_GR_DEG_PLAN_DIST_HOURS_XX

• Schedule
  • 20th class day

• Credits taken by distance education
  • Active graduate students
  • Total degree plan hours (if degree plan approved)
  • Number of hours taken by distance education
GPA Report

SRC_CS_GRAD_GPR_XX_CSV

• Schedule
  • End of term after final grading
• Graduate Student GPA report
  • Registered students
  • Degree plan GPA and cumulative GPA
• Compass form
  • SOAGPAT
• Galveston
  • SRC_GV_GRAD_GPR_GV_CSV
Final Graduation List

SRC_AL_FINAL_GRAD_GR_CSV

- Schedule
  - Second Friday of term following the graduation term
- All graduate degrees awarded in a term
- Compass form
  - SHADEGR
  - SHADGMQ
How do I request access?

• Contact your Primary Authorizing Agent (PAA)
  • To find your PAA visit: http://eis.tamu.edu/Compass/Compass-Training/Compass-Primary-Authorizing-Agents

• Request security group
  • G_CLGR_#####_XXXX_RPRT
  • Replace XXXX with your department code

• FERPA training is required for all new accounts
How do I get a custom report?

• Submit a Compass Work Request (CWR)
  • Download form at [http://eis.tamu.edu/Compass/Compass-Work-Requests](http://eis.tamu.edu/Compass/Compass-Work-Requests)
  • Submit signed request to Enterprise Information Services (EIS)
    • An EIS staff member will work with you to create the report you need

• Obtain Argos access