Office of Graduate and Professional Studies
Overview

Dr. Karen Butler-Purry
Associate Provost for Graduate and Professional Studies

Graduate Advisor Workshop
3 August 2016
Working Draft Document

TEXAS A&M UNIVERSITY
2015-2020 STRATEGIC PLANNING

Graduate Education related
GOAL 1: Provide an outstanding educational experience for all students as evidenced by:

- Strong appreciation for the value of the educational experience
- High completion rates
- Timely graduation norms
- High placements upon graduation
We can do even better! Strategies to Improve on Goal 1

- **Strategy 1**: Commit to a University culture that values timely completion of degrees at all levels.

- **Strategy 2**: Commit to a University culture that ensures all students engage in high-impact learning experiences in their curricular, co-curricular, and extra-curricular experiences.

- **Strategy 4**: Strengthen administrative structures for multidisciplinary programs and initiatives, and reinforce their alignment with and recognition by existing disciplinary structures.

- **Strategy 5**: Enhance our ability to ensure that all faculty, staff and students - regardless of their identity – receive recognition and value for their contributions at Texas A&M University.
GOAL 2: Produce impactful new knowledge, innovations and creative works as evidenced by:

• High citation, utilization, and display of scholarly outputs

• High levels of support for our scholars

• Recognition of our scholars

• Contributions to solving society’s grand challenges
We can do even better! Strategy to improve on Goal 2

**Strategy 4:** Strengthen administrative structures for multidisciplinary programs and initiatives, and reinforce their alignment with and recognition by existing disciplinary structures, especially in University-focused areas of grand challenges.
GOAL 3: Place the needs of the public good at the forefront of our mission as evidenced by:

- Graduating large number of students

- Increased number of graduating students who identify as African-American or Hispanic

- Graduating students with a low student debt burden
We can do even better! Strategy to improve on Goal 3

**Strategy 10:** Reinforce and support procedures and initiatives to improve recruiting and retention of faculty, staff and students at all levels and from all backgrounds
A Brief Overview

ENROLLMENT AND DEGREES AWARDED
## Degrees Awarded Overview

<table>
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<tr>
<th></th>
<th>AY 2006</th>
<th>% of total</th>
<th>AY 15</th>
<th>% of total</th>
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<tbody>
<tr>
<td>Total</td>
<td>2,296</td>
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<td>3,258</td>
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<tr>
<td>Master’s</td>
<td>1,761</td>
<td>76.7</td>
<td>2,562</td>
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<tr>
<td>Doctoral</td>
<td>535</td>
<td>23.3</td>
<td>696</td>
<td>21.4</td>
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<tr>
<td>Hispanic</td>
<td>131</td>
<td>5.7</td>
<td>271</td>
<td>8.3</td>
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<tr>
<td>Black</td>
<td>70</td>
<td>3.0</td>
<td>96</td>
<td>2.9</td>
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<tr>
<td>International</td>
<td>755</td>
<td>32.9</td>
<td>1,211</td>
<td>37.2</td>
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Source: COGNOS
## Enrollment Overview

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<th>Fall 2005</th>
<th>% of total</th>
<th>Fall 2015</th>
<th>% of total</th>
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<tr>
<td>Total</td>
<td>8,082</td>
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<td>11,086</td>
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<tr>
<td>Master’s</td>
<td>3,955</td>
<td>48.9</td>
<td>6,341</td>
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<td>Doctoral</td>
<td>4,127</td>
<td>51.1</td>
<td>4,745</td>
<td>42.8</td>
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<tr>
<td>Hispanic</td>
<td>547</td>
<td>6.8</td>
<td>991</td>
<td>8.9</td>
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<tr>
<td>Black</td>
<td>293</td>
<td>3.6</td>
<td>399</td>
<td>3.6</td>
</tr>
<tr>
<td>International</td>
<td>3,044</td>
<td>37.7</td>
<td>4,481</td>
<td>40.4</td>
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</table>

In addition, for Fall 2015, we enrolled over 2,700 first professional doctoral degree program students in DDS, DVM, JD, MD and PharmD.

Source: COGNOS
DRAFT - OGAPS STRATEGIC PLAN

and Priorities and Initiatives 2016-2017
Draft OGAPS Strategic Plan

- **Strategic Goal 1**: Cultivate a diverse and globally aware graduate community

- **Strategic Goal 2**: Enhance the graduate experiences and development of all graduate and professional students, personally and professionally

- **Strategic Goal 3**: Practice intelligent stewardship of resources entrusted to the Office of Graduate and Professional Studies

- **Strategic Goal 4**: Lead and advance graduate education at Texas A&M University and throughout Texas and the nation

- **Strategic Goal 5**: Create and nurture an office climate that leads to excellent performance and collegiality among staff
OGAPS Priorities and Initiatives for 2016-2017 --- IT

• Next generation graduate student portal, including a new document processing submission system, etc..

• Thesis templates

• Frequently Asked Questions (FAQs), and online tutorials and tools.

• Customer service feedback mechanism to phone/website

• Explore opening the electronic student files via ImageNow to the departments/colleges

• Assess needs and enhance resources and support for off-campus and distance students
OGAPS Priorities and Initiatives for 2016-2017 --- Processes

- Streamline thesis/dissertation requirements and processes

- Outreach to build positive relationships and enhance communications with graduate advisors.

- Update forms and processing procedures to address new Graduate Faculty membership guidelines
OGAPS Priorities and Initiatives for 2016-2017

- Coordinated recruiting efforts with colleges, departments, and faculty
- Responsible Conduct of Research minimal training for graduate students
- Spring 2016 Graduate Student Campus Climate Survey
- Expand participation in NSF-funded CIRTL @ TAMU, TAMUS E&S AGEP, and G.R.A.D. Aggies – professional development and student support initiatives
- Establish guidelines for mixed graduate assistant positions
MEET THE OGAPS STAFF
Associate Provost

Karen Butler-Purry, Ph.D., P.E.

Associate Provost for Graduate and Professional Studies
Professor of Electrical and Computer Engineering

OGAPS
Supports and promotes the advancement of Graduate and Professional Studies at Texas A&M University
Leadership Team

Dr. Rosana Moreira
Assistant Provost
Administration, Recruiting

Dr. Leonard Bright
Assistant Provost
Professional Development
Ombuds Services

Dr. Shannon Walton
Director
Recruiting and New Students

Rachelle Dudley
Chief of Staff & Director
Business Admin, Budget, HR
Administrative oversight

Rachel Krolczyk
Director
Thesis and Dissertation
Services
Document Processing

Yvonne Costello
Assistant to the APGPS
Supports Dr. K. Butler-Purry
Records Processing Team

- **Facilitates document processing relating to graduate students’ progress toward their specific graduate degree.**
- **Advises faculty, staff and graduate students on university-established policies and procedures for graduate students.**

Russell Ramirez
Assistant Director

Kim Widdison
Graduate Student Specialist IV

Savanah Sanchez
Graduate Student Specialist III

Tyler Fadal
Graduate Student Specialist III

Debbie Starnes
Graduate Student Specialist III

Karen Seago
Graduate Student Specialist III Part-Time

Rachel Krolczyk
Director
Thesis & Dissertation Services
Records Processing
Thesis and Dissertation Services
Team

Amy Motquin
Assistant Editor

Ashley Schmitt
Assistant Editor

Roberta Caton
Editorial Assistant

Rachel Krolczyk
Director
Thesis & Dissertation Services
Records Processing

Dan Kiniry
Editorial Assistant
Part-Time

Courtney Van Gemert
Editorial Assistant
Part-Time

• Reviews each electronic thesis, dissertation and record of study (ETD) for uniformity, consistency and adherence to university guidelines for quality.
• Provides a wide range of preparation support and coordinates release of the ETD for public access.
Linda Thurman
Graduate Student Specialist IV
Administers student fellowships, awards and grants
Processes non-resident waivers
Supports R. Dudley

LaRhesa Johnson
Graduate Student Specialist IV
Processes graduate faculty membership and 689 courses, GC support
Supports Dr. R. Moreira

JaeCee Crawford
Senior IT Consultant

Cherise Castille
Graduate Student Specialist III
Assists processing team

Jessica Alvarado
Administrative Assistant
Manages student workers
Supports L. Bright, S. Walton, R. Krolczyk, R. Dudley

Stacy Hernandez
Graduate Student Specialist II

Rachelle Dudley
Chief of Staff & Director
Business Admin, Budget, HR
Administrative oversight

- Fields all incoming phone, e-mail and walk-in inquiries.
- Manages retention of graduate student records.
- Connects students and other stakeholders with resources and information.
Ombuds Officer

- Assists graduate students, faculty, staff and administrators to informally solve conflicts involving graduate students. This is accomplished by serving as a neutral listener, information resource, advisor and intermediary.
- Does not disclose information provided in confidence, except to address an imminent risk of serious harm.
- Advocates for the processes of graduate education by being equally open and accessible to all parties – students, faculty, staff and administrators.
- Treats all who voluntarily seek services with respect and dignity.

Dr. Teresa Wilcox
Ombuds Officer
• Performs recruiting activities in coordination with colleges and departments to attract high-quality, diverse graduate students to TAMU.
• Facilitates new graduate student orientations.
• Facilitates TAMU Graduate Fellowships and Graduate Student Awards selection processes.
• Partners with faculties and graduate student organizations to support graduate student success.
Dr. Rose Santos  
Graduate Student Specialist IV  
Professional Development, CIRTL, Coordinates OGAPS workshops

Dr. Leonard Bright  
Assistant Provost  
Professional Development Ombuds Services

Professional Development Team

- Students can now earn a G.R.A.D. Aggies Professional Development Certificate for their involvement in PD events.
- Certificate offerings include three levels: basic, intermediate, and advanced. For more information, see grad-aggies.tamu.edu

- Administers Professional Development Repository.
- Offers professional development workshops.
- Facilitates OGAPS workshops.
Facilitates the Texas A&M University CIRTL project - an NSF-funded initiative - in partnership with colleges. The CIRTL Network includes over 40 institutions nationwide focusing on professional development in teaching for doctoral and post doctoral scholars. See cirtl.tamu.edu for more information.

CIRTL @ TAMU learning outcomes include the levels below. They offer programs tailored to each level.

Associate – Describe and Recognize Value
Practitioner – Engage
Scholar – Advance and Disseminate

1) **Associate Level**

Academy for Future Faculty (AFF)-
http://cte.tamu.edu/Graduate-Student-Support/Academy-of-Future-Faculty

Graduate Teaching Consultant Fellows Program (GTC)-
http://cte.tamu.edu/Graduate-Student-Support/Graduate-Teaching-Consultant-Program

2) **Practitioner Level**

College Classroom Teaching (CCT)-
http://cte.tamu.edu/Graduate-Student-Support/College-Classroom-Teaching-Integration-of-Researc

3) **Scholar Level**

Teaching As Research (TAR)- http://cirtl.tamu.edu/
E&S AGEP (Alliance for Graduate Education and the Professoriate) Initiative Team

Dr. Rosana Moreira  
Assistant Provost  
Recruiting and Student Success

Dr. Shannon Walton  
Director  
Recruiting and Student Success

Isah Veronica D. Juranek  
Program Coordinator

- **Facilitates the Texas A&M University-led alliance of Texas A&M System institutions on the E&S AGEP project which focuses on increasing the number of underrepresented minorities who complete science, technology, engineering, and mathematics (STEM) doctoral degrees and continue on to the professoriate and competitive post doctoral positions**

- **Offers activities and partners with STEM departments, colleges, faculties, and student organizations on activities to support the project goal**

http://tamus-agep.tamu.edu/
CONTACT INFORMATION

Calendars, E-mail addresses, Phone numbers, Brown Bag Meetings
OGAPS Calendar Subscriptions

http://ogaps.tamu.edu/calendars

Instructions on how to subscribe using your device

Click the headings to view the events listed in a calendar without subscribing

Description of what each type of subscription link is used for:
- RSS Feed
- Download .ics File
- Add to Calendar
- PDF Document
Calendar subscriptions are separated by term and type:

**Terms**
- Spring
- Summer
- Fall
- Academic Year

**Types:**
- OGAPS Events
- Master’s Non-Thesis Option Dates & Deadlines
- Master’s Thesis Option Dates & Deadlines
- Doctoral Dates & Deadlines
- Awards & Fellowship Dates & Deadlines
- **Graduate Advisor Brown Bags**
- Ask OGAPS Series
- Graduate Student Workshop Series
### Contact Information

**OGAPS and Thesis & Dissertation Services**
112 Jack K. Williams Administration Building  
(979) 845-3631  
[http://ogaps.tamu.edu](http://ogaps.tamu.edu)

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<th>General Contacts</th>
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<tr>
<td><strong><a href="mailto:ogaps@tamu.edu">ogaps@tamu.edu</a></strong> - Office of Graduate and Professional Studies</td>
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<td><strong><a href="mailto:ogapsprocessing@tamu.edu">ogapsprocessing@tamu.edu</a></strong> – Records Processing</td>
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<td><strong><a href="mailto:thesis@tamu.edu">thesis@tamu.edu</a></strong> - Thesis and Dissertation Services</td>
</tr>
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<td><strong><a href="mailto:ogaps-tatep@tamu.edu">ogaps-tatep@tamu.edu</a></strong> - New Teaching Assistantship Training &amp; Assessment Program</td>
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<tr>
<td><strong><a href="mailto:ombuds@tamu.edu">ombuds@tamu.edu</a></strong> - OGAPS Ombuds services</td>
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<td><strong><a href="mailto:GradCouncilAdmin@tamu.edu">GradCouncilAdmin@tamu.edu</a></strong> - Graduate Council Administrator</td>
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