Graduate Advisor Workshop
10 January 2017

Rachel Krolczyk
Director
MEET THE OGAPS STAFF
Associate Provost

Karen Butler-Purry, Ph.D., P.E.

Associate Provost for Graduate and Professional Studies
Professor of Electrical and Computer Engineering

OGAPS
Supports and promotes the advancement of Graduate and Professional Studies at Texas A&M University
Leadership Team

Dr. Rosana Moreira
Assistant Provost
Administration, Recruiting

Dr. Leonard Bright
Assistant Provost
Professional Development

Dr. Shannon Walton
Director
Recruiting and New Students

Rachelle Dudley
Chief of Staff & Director
Business Admin, Budget, HR
Administrative oversight

Rachel Krolczyk
Director
Thesis and Dissertation Services
Document Processing

Yvonne Costello
Assistant to the APGPS
Supports Dr. K. Butler-Purry
Records Processing Team

- **Russell Ramirez**
  - Assistant Director
  - Facilitates document processing relating to graduate students’ progress toward their specific graduate degree.
  - Advises faculty, staff and graduate students on university-established policies and procedures for graduate students.

- **Kim Widdison**
  - Graduate Student Specialist IV

- **Savanah Sanchez**
  - Graduate Student Specialist III

- **Tyler Fadal**
  - Graduate Student Specialist III

- **Debbie Starnes**
  - Graduate Student Specialist III

- **Karen Seago**
  - Graduate Student Specialist III
  - Part-Time

- **Rachel Krolczyk**
  - Director
  - Thesis & Dissertation Services
  - Records Processing
Thesis and Dissertation Services

Team

- Reviews each electronic thesis, dissertation and record of study (ETD) for uniformity, consistency and adherence to university guidelines for quality.
- Provides a wide range of preparation support and coordinates release of the ETD for public access.

Rachel Krolczyk
Director
Thesis & Dissertation Services
Records Processing

Amy Motquin
Assistant Editor

Ashley Schmitt
Assistant Editor

Dan Kiniry
Editorial Assistant
Part-Time

Courtney Van Gemert
Editorial Assistant
Part-Time

Jennifer Rosenberg
Editorial Assistant
Part-Time
Administrative and Programmatic Support Team

Linda Thurman
Graduate Student Specialist IV
Administers student fellowships, awards and grants, Supports R. Dudley

LaRhesa Johnson
Graduate Student Specialist IV
Processes graduate comm. faculty membership and 689 courses, GC support, Processes non-resident waivers, Supports Dr. R. Moreira

JaeCee Crawford
Senior IT Consultant

Stacy Hernandez
Graduate Student Specialist III

Laura Rueda
Administrative Assistant
Manages student workers Supports L. Bright, S. Walton, R. Krolczyk, R. Dudley

Hailey Galloway
Graduate Student Specialist II
Assists processing team

Rachelle Dudley
Chief of Staff & Director
Business Admin, Budget, HR Administrative oversight

- Fields all incoming phone, e-mail and walk-in inquiries.
- Manages retention of graduate student records.
- Connects students and other stakeholders with resources and information.
Recruiting and Student Success Team

- Performs recruiting activities in coordination with colleges and departments to attract high-quality, diverse graduate students to TAMU.
- Facilitates new graduate student orientations.
- Facilitates TAMU Graduate Fellowships and Graduate Student Awards selection processes.
- Partners with faculties and graduate student organizations to support graduate student success.

Dr. Rosana Moreira
Assistant Provost
Recruiting and Student Success

Dr. Shannon Walton
Director
Recruiting and Student Success

Dr. Anna Ye Du
Management Analyst

Tasmin Washington
Graduate Student Specialist IV
New Student Recruiting and Student Success
E&S AGEP (Alliance for Graduate Education and the Professoriate) Initiative Team

Dr. Rosana Moreira  
Assistant Provost  
Recruiting and Student Success

Dr. Shannon Walton  
Director  
Recruiting and Student Success

• Facilitates the Texas A&M University-led alliance of Texas A&M System institutions on the E&S AGEP project which focuses on increasing the number of underrepresented minorities (URM) who complete science, technology, engineering, and mathematics (STEM) doctoral degrees and continue on to the professoriate and competitive post doctoral positions
• Offers activities and funding for URM graduate students
• Partners with STEM departments, colleges, faculties, and student organizations on activities to support the project goal

Isah Veronica D. Juranek  
Program Coordinator

http://tamus-agep.tamu.edu/
Ombuds Officer

• Assists graduate students, faculty, staff and administrators to informally solve conflicts involving graduate students. This is accomplished by serving as a neutral listener, information resource, advisor and intermediary.
• Does not disclose information provided in confidence, except to address an imminent risk of serious harm.
• Advocates for the processes of graduate education by being equally open and accessible to all parties – students, faculty, staff and administrators.
• Treats all who voluntarily seek services with respect and dignity.

Dr. Teresa Wilcox
Ombuds Officer
Professional Development Team

- Students can now earn a G.R.A.D. Aggies Professional Development Certificate for their involvement in PD events.
- Certificate offerings include three levels: basic, intermediate, and advanced.

Dr. Leonard Bright
Assistant Provost
Professional Development

Natalie Zgabay
Graduate Student Specialist IV
Professional Development, CIRTL, Coordinates OGAPS workshops

http://grad-aggies.tamu.edu/
Facilitates the Texas A&M University CIRTL project - an NSF-funded initiative - in partnership with colleges.

The CIRTL Network includes over 40 institutions nationwide focusing on professional development in teaching for doctoral and post doctoral scholars.

CIRTL @ TAMU learning outcomes include the levels below. They offer programs (with associated certificates) tailored to each level.

Associate – Describe and Recognize Value
Practitioner – Engage
Scholar – Advance and Disseminate

1) **Associate Level**

Academy for Future Faculty (AFF)-
[http://cte.tamu.edu/Graduate-Student-Support/Academy-of-Future-Faculty](http://cte.tamu.edu/Graduate-Student-Support/Academy-of-Future-Faculty)

Graduate Teaching Consultant Fellows Program (GTC)-
[http://cte.tamu.edu/Graduate-Student-Support/Graduate-Teaching-Consultant-Program](http://cte.tamu.edu/Graduate-Student-Support/Graduate-Teaching-Consultant-Program)

2) **Practitioner Level**

College Classroom Teaching (CCT)-
[http://cte.tamu.edu/Graduate-Student-Support/College-Classroom-Teaching-Integration-of-Research](http://cte.tamu.edu/Graduate-Student-Support/College-Classroom-Teaching-Integration-of-Research)

3) **Scholar Level**

Teaching As Research (TAR)- [http://cirtl.tamu.edu/](http://cirtl.tamu.edu/)
Calendars, E-mail addresses, Phone numbers, Brown Bag Meetings

CONTACT INFORMATION
OGAPS Calendar Subscriptions

http://ogaps.tamu.edu/calendars

Instructions on how to subscribe using your device

Click the headings to view the events listed in a calendar without subscribing

Description of what each type of subscription link is used for:
- RSS Feed
- Download .ics File
- Add to Calendar
- PDF Document
Calendar subscriptions are separated by term and type:

Terms
- Spring
- Summer
- Fall
- Academic Year

Types:
- OGAPS Events
- Master’s Non-Thesis Option Dates & Deadlines
- Master’s Thesis Option Dates & Deadlines
- Doctoral Dates & Deadlines
- Awards & Fellowship Dates & Deadlines
- Graduate Advisor Brown Bags
- Ask OGAPS Series
- Graduate Student Workshop Series
Contact Information

OGAPS and Thesis & Dissertation Services
112 Jack K. Williams Administration Building
(979) 845-3631
http://ogaps.tamu.edu

General Contacts
ogaps@tamu.edu - Office of Graduate and Professional Studies
ogapsprocessing@tamu.edu – Records Processing
thesis@tamu.edu - Thesis and Dissertation Services
ogaps-tatep@tamu.edu - New Teaching Assistantship Training & Assessment Program
ombuds@tamu.edu - OGAPS Ombuds services
ogaps-award-admin@tamu.edu - OGAPS Awards Administrator
ogaps-fellowship-admin@tamu.edu - OGAPS Fellowship Administrator
GradCouncilAdmin@tamu.edu - Graduate Council Administrator
grad-aggies@tamu.edu – Professional Development
ogaps-latex@tamu.edu – LaTeX Support
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<tr>
<th>Date</th>
<th>Time</th>
<th>Room</th>
<th>Topic</th>
<th>Registration</th>
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<tbody>
<tr>
<td>Jan. 24</td>
<td>11:30am - 1pm</td>
<td>OGAPS Consultation Annex - Evans 612</td>
<td>Understanding Graduate Committee Faculty</td>
<td><a href="https://ers.tamu.edu/default.aspx?EventID=3682">https://ers.tamu.edu/default.aspx?EventID=3682</a></td>
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<td>Feb. 21</td>
<td>11:30am - 1pm</td>
<td>OGAPS Consultation Annex - Evans 612</td>
<td>How to Get the Graduate Student Data You Need</td>
<td><a href="https://ers.tamu.edu/default.aspx?EventID=3683">https://ers.tamu.edu/default.aspx?EventID=3683</a></td>
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