Graduate Faculty

Jana Corley
General Description of the Graduate Faculty

- The Graduate Faculty is composed of **Members**, **Associate Members**, **Adjunct Members**, and **Special Appointments**. Members and Associate Members are selected from qualified individuals of the academic staff of Texas A&M University, from the staff of other parts of the University, from The Texas A&M University System, and from affiliated research organizations (such as USDA) located in College Station, Texas.

- Nomination for membership on the Graduate Faculty is always initiated by the head of the appropriate academic department of Texas A&M University in College Station.
## Graduate Faculty Nomination Approval Checklist

<table>
<thead>
<tr>
<th>Membership Type</th>
<th>Tenure/ Tenure Track</th>
<th>Agency or System personnel</th>
<th>PhD or terminal Degree in discipline</th>
<th>Letter Required</th>
<th>Signature(s) Required</th>
<th>Chair Advisory Committee</th>
<th>Co-Chair Advisory Committee</th>
<th>Member of Graduate Committee</th>
<th>Teach Graduate Course</th>
<th>Extra Member of Advisory Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Member</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Associate Member</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Adjunct Member</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td>Y¹</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Special Appointment</td>
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<td>N</td>
<td>N</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

1. Evidence must be presented that (a) the nominee (1) has taught a graduate class, or (2) has actively served on a graduate student’s advisory committee, or (3) has held a definite administrative assignment in the graduate program of a university; and that (b) the nominee has published scholarly work as primary author (or, in the case of a professional discipline, has exhibited appropriate evidence of professional accomplishment). Recognized scholars and authorities whose merits are clearly established need not be measured by standard criteria, but the letter must outline those merits.

2. The letter should outline the reason (teach graduate course or serve on student advisory committee) for the request as well as the duration of the term and the merits of the individual being nominated.

3. According to SACS guidelines, faculty teaching graduate course work should have an earned doctorate or terminal degree in the teaching discipline or a related discipline. Other factors that may be considered include a master’s degree or at least 18 semester credit hours of graduate-level coursework in the same or closely related field; professional licensure or certification in a related field; or significant professional, research or teaching experience in the same or closely related field.
Resources

http://ogs.tamu.edu/faculty-advisors/faculty-forms-resources/

- Guidelines for Graduate Faculty Membership
- Graduate Faculty Personal Record Form
- Graduate Faculty Approval Checklist
- Graduate Faculty Search