

Special Consideration Items



Revision of Program Request Form

Directions: An institution shall use this form to propose the modification of a degree. All sections should be completed unless noted otherwise.

"Modification (Revision) of an authorized degree title requires Coordinating Board approval before it may be publicized. Minor modifications (revisions) which do not alter the content or nature of degree programs may be approved by Coordinating Board staff upon application from an institution."

Information: Contact the System Office of Academic Affairs at 979-458-6072 for more information.

Administrative Information

1. **Institution** –Texas A&M University (College Station campus)
2. **Description** – Describe the program revision requested.

Name change from MA degree in MODL (Modern & Classical Languages) with an Emphasis in Spanish to MA degree in HISP (Hispanic Studies) to align MA with Ph.D. We are requesting a corresponding change in CIP code.

3. **Rational for Modification** – Explain the reason for the revision.

The degree is essentially the same; this is only a change in name to reflect the fact that Hispanic Studies is the host department, and the Ph.D. in Hispanic Studies the corresponding degree. The Modern & Classical Languages Department in Liberal Arts no longer exists.

4. **Program Inventory** – Show how the revision would appear on the Coordinating Board's Program Inventory. Include all degree programs and corresponding Texas CIP codes affected by the change but do not include proposed administrative unit codes for the new academic unit(s).

This program will change from 16 .0905 .00 01 – Spanish Language and Literature to 05 .0203 .00 01 – Hispanic-American, Puerto Rican, and Mexican-American/Chicano Studies. It serves to align the CIP of the MA program with its corresponding PhD program in the same department.

5. Summarize implications for classes, distribution of personnel, availability of facilities, and availability of equipment.

This is a name change, which places the existing program in the correct department, Hispanic Studies in the College of Liberal Arts. There are no substantive impacts.

6. **Give information regarding any additional costs or savings.**

None

7. **Proposed Implementation Date** – Report the date that the change would go into effect.

Fall 2014

8. Contact Person – Provide contact information for the person who can answer specific questions about the program revision.

Name: Dr. Hilaire Kallendorf

Title: Director of Graduate Studies

Email: h-kallendorf@tamu.edu

Telephone: 979 458 0621

Signature Page

I understand that the Coordinating Board will update the program inventory of the institution to reflect the program degree revision, if no objections to the proposed revision is received during the 30-day public comment period.

Chief Executive Officer

Date

2. TAMUS Office of Academic Affairs Approval

On behalf of the A&M System, I certify that the Office of Academic Affairs has approved the program degree modification.

James R. Hallmark, Ph.D.
Vice Chancellor of Academic Affairs

Date

**Proposal for Changing MA in Modern Languages with an Emphasis in Spanish
to an MA in Hispanic Studies**

College of Liberal Arts

Texas A&M University

January 16, 2013

I. Impact

- A. Role and Mission – Describe how the revision would affect the role and mission of the institution.

There would be no impact.

- B. Program Support and Development

1. Describe how the revision would affect existing degree programs and plans for new degree programs.

The MA in HISP would simply replace the MA in MODL with a Spanish emphasis.

2. Indicate how many students and faculty there would be in the proposed administrative unit, by level and by degree program.

Currently there is only 1 student in the MA in MODL.

Currently we have 16 graduate faculty.

3. Describe how the proposed administrative unit would compare to existing administrative units at the same level (e.g., department, college, school, etc.) in terms of cost and number of students and faculty supported.

The proposed administrative unit would be the same as for the Ph.D. program in Hispanic Studies.

- C. Accreditation – Explain how the change would affect accreditation or re-accreditation.

This change should impact accreditation positively since it will align the MA with the Ph.D.

- D. Resources – Describe how the change would affect resources (e.g., number of employees, salaries of key administrators and faculty, the course inventory, facilities, and equipment) for the next five years.

There would be no impact.

II. Costs and Funding

Five-year Costs and Funding Sources – Use this table to show five-year costs and sources of funding for the change. (New five-year costs that equal or exceed \$2 million must be approved by the Coordinating Board at one of its quarterly meetings.)

Five-Year Costs		Five-Year Funding	
Personnel ¹	\$0	Reallocated Funds ³	\$0
Facilities and Equipment	\$0	Anticipated New Formula Funding ⁴	\$0
Library, Supplies, and Materials	\$0	Special Item Funding	\$0
Other ²	\$0	Other ⁵	\$0
Total Costs	\$0	Total Funding	\$0

1. Report costs for new administrative positions and new support staff. For new faculty, prorate individual salaries as a percentage of the time assigned to administer the new academic unit and any new programs under that unit. If existing faculty and support staff will be reassigned to administer the academic unit, include personnel costs necessary to maintain existing administrative efforts and existing programs. (e.g., costs of adjuncts to cover courses previously taught by faculty who would now administer a new academic unit.)
2. Report other administrative costs here (e.g., new accreditation costs, travel directly related to administrative unit.)
3. If existing funding would be used to support the new administrative unit, indicate the funding sources and how the reallocation of funds would affect existing administrative units and programs.
4. Not generally applicable to administrative change requests. Show formula funding for students new to the institution in tables of costs and funding for new degree programs.
5. Report other sources of funding such as debt service, gifts, in-hand grants, and likely future grants that would directly support the new administrative unit.

There are no new costs associated with this change.

Signature Page

1. Adequacy of Funding – The chief executive officer shall sign the following statement:

I certify that the institution has adequate funds to complete the administrative change and to support any new or reorganized academic unit(s). Furthermore, the change will not reduce the effectiveness or quality of existing programs, departments, schools, or colleges.

Chief Executive Officer

Date

3. System Office of Academic Affairs Approval

On behalf of the A&M System, I certify that the Office of Academic Affairs has approved the administrative unit.

Frank B. Ashley III
Vice Chancellor of Academic Affairs

Date

Teach-out Plan

Proposal for Changing MA in Modern Languages with an Emphasis in Spanish to an MA in Hispanic Studies

College of Liberal Arts
Texas A&M University

Southern Association of Colleges and Schools Commission on Colleges Substantive Change for Accredited Institutions of the Commission of Colleges (Page 21).

1. Date of closure.

Fall 2013

2. An explanation of how affected parties (students, faculty, staff) will be informed of the impending closure.

Faculty, Staff, and Students in the College affected by the name change of the program will be notified by email and a notice will be posted on the website.

3. An explanation of how students will be helped to complete their programs of study with minimal disruption or additional expense.

There is currently only one student remaining in the program, and that student is registered for the Spring Semester, 2013. She is scheduled to graduate in May 2013.

4. Signed copies of teach-out agreements with other institutions, if any.

NA

5. How faculty and staff will be redeployed or helped to find new employment

NA

6. If closing an institution, arrangement for the storing of student records, disposition of final financial resources and other assets

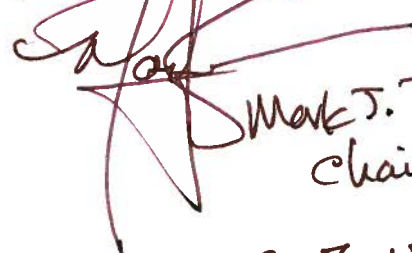
NA

Graduate Council, Texas A&M University

Approval of Liberal Arts request for
Revision of Program

- name change to MA degree in MODL.

Approved by GC.

A handwritten signature in dark ink, appearing to read 'Mark J. Zeran', written over a horizontal line.

Mark J. Zeran
Chair.

2-7-13