



In attendance: Skip Landis, Sam Kirkpatrick, Nancy Duran, Mary Sasser, Julie Wilson, Dick Haney, Henry Huebner, Leslie Feigenbaum, Kim Dooley, Dave Wentling, Sandra Williams, Pam Matthews, Sarah Bednarz, Jim Kracht, Cathy Loving, Carmelita Pickett, Robin Autenrieth, Patricia Hurley, Ming-Han Li, Juan Almzo, Dennis Ignatenko, Scott Miller, Kevin Barge, Nicole Wilkins, Catherine Roueche-Herdman, Jane Welsh, R. Saravanan, Mark Zoran and recording secretary Suzanne Brynildsen.

1. **Discussion Items:**

- a. Approval Process for Course and Curriculum Proposals and Rubrics for Assessment of Master's and PhD Degrees – Dr. Pam Matthews spoke about the memo and rubric developed by Dr. Gunn July 2010. Dr. Matthews asked for input from Graduate Council members on a process that everyone could agree on. Comments from council members are as follows: Most issues addressed in the memo are undergraduate issues. Many graduate programs are controlled within the department where minor changes in curriculum could happen without Graduate Council knowledge. These graduate programs are not as regimented as undergraduate programs. The rule should be the same for undergraduate and graduate to avoid confusion. Less micromanagement and less governance were suggested. Dr. Zoran suggested that he and Dr. Matthews meet to go through the whole memo and then he would give feedback to council members. Brief discussion followed concerning revision of the rubric making it user friendly and a more useful tool.
- b. Academic Program and Administrative Proposals – Terry Spang, and Kelli Shomaker. Dr. Zoran announced due to a scheduling conflict Kelli Shomaker would now be attending the February 2012 Graduate Council meeting.
- c. Course Submission Checklist – Dr. Zoran said that he, Sandra Williams and Suzie Brynildsen had met to discuss combining the UCC checklist and the GC checklist for courses. Sandra said because she receives so many graduate courses for review she felt it was a good idea to standardize the checklist. Dr. Zoran said the items on the checklist were things he looked for on course requests indicating the checklist is an extremely good tool to use when creating a course. Dr. Zoran reminded council members that Sandra offers to review course requests prior to submission to Graduate Council – correcting problems that could possibly hold the course back from approval. Dr. Zoran said it was important for council members to furnish the people that handle submission of courses the checklist.

2. **Approval of November Graduate Council minutes.** November minutes were approved as written.

3. **New Course Requests:**

The following new course requests were approved by Graduate Council with friendly amendments.

1. ARCH 669 Foundations of Research in Architecture
2. EDCI 632 Program Evaluation in Curriculum and Instruction
3. GEOL 653 Geobiological Research
4. HORT 626 International Floriculture Marketing
5. MARB 604 Behavioral Ecology of Marine Mammals and Seabirds of New Zealand
6. SCSC 629 Laboratory Quality Systems
7. SCSC 634 Regulatory Science: Principles and Practices
8. SCSC 635 Comparative Global Standards
9. SCSC 636 Regulatory Science Methodology
10. VIBS 611 Tumor Cell Biology and Carcinogenesis
11. VIZA 630 Contemporary Art Studio/Seminar I
12. VIZA 631 Contemporary Art Studio/Seminar II
13. VTMI 629 Laboratory Quality Systems
14. WFSC 643 Geospatial Technology in Military Land Management

4. **Course Change Requests:**

The following course change requests were approved by Graduate Council with friendly amendments.

1. AERO 625 Digital Control of Aerospace Systems
2. AGECE 605 Rural Real Estate Appraisal and Organization
3. ARCH 601 Design Fundamentals I
4. ARCH 610 Visual Communications
5. ARCH 619 Applied Solar Energy
6. ARCH 621 Energy Optimization in Building Design
7. ARCH 625 Sustainable Housing Design
8. ARCH 631 Architectural Structures III
9. ARCH 633 Environmental Systems III
10. ARCH 634 Architectural Lighting
11. ARCH 647 Recording Historic Buildings
12. GENE 643 Quantitative Genetics and Plant Breeding
13. SCSC 643 Quantitative Genetics and Plant Breeding

5. **Course Withdrawals:**

The following course withdrawals were approved by Graduate Council.

- a. ARCH 677 Neuroscience and Architecture
- b. FLOR 691 Research
- c. FLOR 693 Professional Study

6. Special Consideration Items:

The following special consideration items were approved by Graduate Council with friendly amendments.

1. College of Architecture, Landscape Architecture and Urban Planning proposal for a 4+2 Program for BLA + MUP: Bachelors of Landscape Architecture + Masters of Urban Planning.
2. College of Architecture, Landscape Architecture and Urban Planning proposal for 4+2 Program for BLA + MSLD: Bachelors of Landscape Architecture + Masters of Science in Land Development.
3. College of Liberal Arts proposal for a Graduate Certificate in Film and Media Studies
4. College of Agriculture and Life Sciences, Department of Soil and Crop Sciences proposed Graduate Certificate in Regulatory Science in Food Systems.