

OFFICE OF THE DEAN

October 20, 2015

**MEMORANDUM**

*Approved by G.C. 11-5-15*

**TO:** Dr. Mark Zoran  
Chair, Graduate Council

**THROUGH:** Dr. Robert Burghardt *Robert Burghardt*  
Associate Dean for Research and Graduate Studies

**FROM:** Dr. Jane Welsh *Jane Welsh*  
Assistant Dean for Graduate Studies and Graduate Instruction Committee Chair

**SUBJECT:** Low-Producing Program Closure and Teach-Out Plan – MS Laboratory Animal Medicine

Through various correspondence, the Texas Higher Education Coordinating Board and the Office of the Provost and Executive Vice President for Texas A&M University have set a final closure date of August 31, 2016 for the Master of Science in Laboratory Animal Medicine degree program. There is currently one student enrolled in the program with an expected graduation date of August 12, 2016; therefore, the program is currently being phased out and no new students have been admitted to the program after August 2014.

As an interdepartmental degree within the College of Veterinary Medicine & Biomedical Sciences, the Dean's Office for the College has prepared and forwarded the required teach out plan and additional documentation required to officially close this degree program. Please accept this notification and the attachments to effectively close the MS in Laboratory Animal Medicine on August 31, 2016.

Attachments

- Laboratory Animal Medicine MS (Teach Out Plan)
- Texas Higher Education Coordinating Board College of Veterinary Medicine Degree Program Inventory Notification Form for Change to an Existing Degree Program



Texas Veterinary Medical Center  
VMA 101  
4461 TAMU  
College Station, TX 77843-4461

Tel. 979.845-5051 Fax 979.845-5088  
<http://vetmed.tamu.edu>

**Laboratory Animal Medicine MS**  
**College of Veterinary Medicine and Biomedical Sciences**  
**Texas A&M University**

**1. Date of closure (date when new students will no longer be admitted)**

The Master of Science in Laboratory Animal Medicine (LAMD) degree program discontinued admission of new students in July 2014, once Texas A&M University administrators confirmed closure of the LAMD degree effective August 31, 2016.

**2. An explanation of how affected parties (students, faculty, staff) will be informed of the impending closure.**

Faculty members and the one student currently enrolled in the LAMD program have received notification that the program will discontinue effective August 31, 2016.

**3. An explanation of how all affected students will be helped to complete their programs of study with minimal disruption.**

The one student currently enrolled in the LAMD degree program has completed all didactic courses required for graduation and is aware of the remaining required research activities associated with the degree. The student's faculty mentor and advisory committee are guiding the student's progress to timely degree completion.

**4. Signed copies of teach-out agreements with other institutions, if any**

No other institutions are involved.

**5. How faculty and staff will be redeployed or helped to find new employment.**

No faculty members will be affected and staff will be retained. All faculty and staff persons in the LAMD MS program have on-going commitments to continue their teaching and service as part of other active degree programs in the College of Veterinary Medicine & Biomedical Sciences and the Comparative Medicine Program of Texas A&M University.

**6. If closing an institution, arrangement for the storing of student records, disposition of final financial resources and other assets**

N/A

**7. Please provide the following additional information:**

a. How many students are currently enrolled in the program? 1

b. Projected graduation date for the last student(s) in the program?  
August 12, 2016

CURRENT DEGREE INVENTORY

THECB Degree Program Inventory – Texas A&M University-College Station - 103632

Institutional Administrative Structure	CIP Code	Degree Levels				
		Assoc	Baccalaureate	Degree Level Master's	Doctoral	Professional
COLLEGE OF VETERINARY MEDICINE AND BIOMEDICAL SCIENCES 17 2888						
SCIENCE AND TECHNOLOGY JOURNALISM	09.0908.00			MS (32 SCH) Start date: 09/01/1995		
BIOMEDICAL SCIENCES	26.0102.00		BS (120 SCH)	MS (32 SCH) Start date: 09/01/2006	PHD (96 SCH) Start date: 09/01/2006	
VETERINARY MEDICINE	51.2401.00					DVM (176 SCH)
LABORATORY ANIMAL MEDICINE	51.2509.00			MS 2 (32 SCH) Start date: 01/14/1963		
DEPARTMENT OF VETERINARY INTEGRATIVE BIOSCIENC 2873						
VETERINARY PUBLIC HEALTH - EPIDEMIOLOGY	51.2510.00			MS (36 SCH)		
DEPARTMENT OF VETERINARY PATHOBIOLOGY 2907						
VETERINARY PATHOBIOLOGY	51.2505.00				PhD Start date: 09/01/2012	

CURRENT DEGREE INVENTORY WITH ANNOTATED CHANGES

THECB Degree Program Inventory – Texas A&M University-College Station -103632

Institutional Administrative Structure	CIP Code	Degree Levels				
		Assoc	Baccalaureate	Degree Level Master's	Doctoral	Professional
COLLEGE OF VETERINARY MEDICINE AND BIOMEDICAL SCIENCES 17 2888						
SCIENCE AND TECHNOLOGY JOURNALISM	09.0908.00			MS (32 SCH) Start date: 09/01/1995		
BIOMEDICAL SCIENCES	26.0102.00		BS (120 SCH)	MS (32 SCH) Start date: 09/01/2006	PHD (96 SCH) Start date: 09/01/2006	
VETERINARY MEDICINE	51.2401.00					DVM (176 SCH)
<del>LABORATORY ANIMAL MEDICINE</del>	<del>51.2509.00</del>			MS-2 (32-SCH) Start date: 01/14/1963		
DEPARTMENT OF VETERINARY INTEGRATIVE BIOSCIENC 2873						
VETERINARY PUBLIC HEALTH - EPIDEMIOLOGY	51.2510.00			MS (36 SCH)		
DEPARTMENT OF VETERINARY PATHOBIOLOGY 2907						
VETERINARY PATHOBIOLOGY	51.2505.00					PhD Start date: 09/01/2012

REVISED DEGREE INVENTORY

THECB Degree Program Inventory – Texas A&M University-College Station -103632

Institutional Administrative Structure	CIP Code	Degree Levels				
		Assoc	Baccalaureate	Degree Level Master's	Doctoral	Professional
COLLEGE OF VETERINARY MEDICINE AND BIOMEDICAL SCIENCES 17 2888	09.0908.00			MS (32 SCH) Start date: 09/01/1995		
SCIENCE AND TECHNOLOGY JOURNALISM						
BIOMEDICAL SCIENCES	26.0102.00		BS (120 SCH)	MS (32 SCH) Start date: 09/01/2006	PHD (96 SCH) Start date: 09/01/2006	
VETERINARY MEDICINE	51.2401.00					DVM (176 SCH)
DEPARTMENT OF VETERINARY INTEGRATIVE BIOSCIENC 2873						
VETERINARY PUBLIC HEALTH - EPIDEMIOLOGY	51.2510.00			MS (36 SCH)		
DEPARTMENT OF VETERINARY PATHOBIOLOGY 2907						
VETERINARY PATHOBIOLOGY	51.2505.00					PhD Start date: 09/01/2012

**Notification Form for Change to An Existing Degree Program  
Texas Higher Education Coordinating Board**

**Directions:** An institution shall use this form to notify the Board of a change to an existing degree program that does not require a new degree program request.

**Information:** Contact the Division of Workforce, Academic Affairs and Research at 512/427-6200 for more information.

**Administrative Information**

1. **Institution:** Texas A&M University
  
2. **Description of Degree Program Change:** Closure of MS in Laboratory Medicine
  
3. **Degree Program Inventory Change:** (attach annotated degree inventory if needed)  
See attached.
  
4. **Implementation Date:** 10/20/2015
  
5. **Phase Out Date (if applicable):** 08/31/2016
  
6. **Contact Person:** Provide contact information for the person who can answer specific questions about the program.

Name: Robert C. Burghardt, PhD

Title: Associate Dean, College of Veterinary Medicine & Biomedical Sciences

E-mail: RBurghardt@cvm.tamu.edu

Phone: (979) 845-5092

**Signature Page**

Institutional Approval:

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Chief Executive Officer or Chief Academic Officer Name  
Title

Date

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Texas A&M University System Approval:

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James R. Hallmark  
Vice Chancellor for Academic Affairs  
Texas A&M University System

Date