

Minutes**September 1, 2011****Room 310 - Jack K. Williams Administration Building****1:30 p.m.**

In attendance: Skip Landis, Leslie Feigenbaum, Dick Haney, Scott Miller, Sarah Bednarz, Kristin Harper, Genyne Royal, Terah Chambers, Robin Autenrieth, R. Saravanan, Dennis Jansen, Kevin Barge, Megan Palsa, Julie Wilson, Jenna Kurten, Karen Butler-Purry, Dave Wentling, Dave Reed, Jane Welsh and recording secretary Suzie Brynildsen.

1. Approval of August 2011 Graduate Council minutes. Minutes were approved as written.
2. **New Course Requests:**
The below listed course requests were approved by Graduate Council with friendly amendments.
CSCE 635 AI Robotics
ECEN 711 Sustainable Energy and Vehicle Engineering
ECEN 720 High-Speed Links Circuits & Systems
NUEN 662 Nuclear Materials under Extreme Conditions
NUEN 663 Fundamentals of Ion Solid Interactions
3. **Course Change Requests:**
The below listed course change requests were approved by Graduate Council.
CVEN 614 Stabilization of Soil-Aggregate Systems
ECEN 612 Computer Aided Design of Electromechanical Motion Devices
4. **Course Withdrawals:**
The below listed course withdrawals were approved by Graduate Council.
CSCE 607 Software Models and Metrics
CSCE 609 AI Approaches to Software Engineering
CSCE 615 Distributed Component Architecture
CSCE 618 Resilient Computer Systems
CSCE 623 Parallel Geometric Computing
CSCE 632 Expert Systems
CSCE 651 Simulation I
CSCE 677 Switching Theory
5. **Special Consideration Items:**
 - a. College of Engineering - Qatar Campus Engineering Graduate Faculty – Dr. Robin Autenrieth – After a brief discussion council determined some members would like to take back to their college GICS before voting. Item tabled until the October 6, 2011 meeting.
 - b. Proposed 2012-2013 Academic Calendar – Approved by Graduate Council members.

c. Proposed, Abbreviated Academic Calendar, 2013-2014 – Approved by Graduate Council members.

d. University Student Rules 7 (Attendance) and 10 (Grading) – Kristin Harper.

Dr. Zoran began this discussion by asking members to recall that this past year council voted to approve changes to University Student Rule 12 – Scholastic Deficiency and Rule 59 – Graduate Appeals Panel. The changes to 12 were minimal and the changes to 59 were major changes. He said he had taken these proposed changes to the Rules and Regs Committee and those changes were approved this last summer. The next step will be for Rules and Regs to forward to Faculty Senate for their approval.

Dr. Zoran said there were a couple of more rule changes that have come to Graduate Council introducing Dr. Kristin Harper. Dr. Harper said the Undergraduate Curriculum Committee is proposing changes to University Student Rule 7 – Attendance and Rule 10 – Grading. Dr. Harper said the changes are to provide clarity and consistency to the requirements. She also said changes would be made to the minimum syllabus requirements. Also, a statement concerning laboratory safety will also be added to the minimum syllabus requirement. Dr. Zoran noted that graduate syllabi cannot currently be added to the Howdy Portal. He mentioned that Dr. Karen Butler-Purry or himself could look into possibly resolving that issue. There was brief discussion among council members concerning the Laboratory Safety statement in the minimum syllabus requirements. Dr. Zoran stated that Dr. Pam Matthews would be attending the October Graduate Council meeting to discuss Dr. Gunn's memo and rubric and council could discuss with Dr. Matthews the Lab Safety question with her at that time.

Meeting adjourned at 2:23 p.m.