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OCT 19 2015

GRADUATE STUDIES

Date: October 14, 2015

To: Mark Zoran
Chair
Graduate Council

[Handwritten signature]
approved by GC
11-5-15

Through Ryan Crocker
Dean
Bush School of Government and Public Service

Arnold Vedlitz
Executive Associate Dean
Bush School of Government and Public Service

From: Leonard Bright
Graduate Instruction Committee Chair
Assistant Dean of Graduate Education
Bush School of Government and Public Service

Gregory Gause
Department Head
Department of International Affairs

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Subject: Teach Out Plan for International Affairs China Certificate

The Bush School seeks to close its China Certificate to future student enrollment. The department has taken the appropriate steps to ensure that this closure does not negatively affect faculty, staff or current students who are completing the program. The Bush School's Graduate Instruction Committee and the College of Liberal Arts have issued their support of this action.

Teach-out Plan

CHINA CERTIFICATE Bush School of Government Texas A&M University

Adapted from the Southern Association of Colleges and Schools Commission on Colleges Substantive Change for Accredited Institutions of the Commission of Colleges.

1. Date of program closure: August 1, 2016.
2. An explanation of how affected parties (students, faculty, staff) will be informed of the impending closure: No staff or faculty are affected by the closure. Those involved in the program will be notified regularly by email as the process of closure proceeds. Students will be notified by email at regular intervals in the process.
3. An explanation of how students will be helped to complete their programs of study with minimal disruption or additional expense: Currently, there are only two active students enrolled at the University who are pursuing the certificate. One of those students will complete his requirements in the spring semester 2015.
4. Signed copies of teach-out agreements with other institutions, if any: Attached is a note from the College of Liberal Arts attesting to their agreement to the closure.
5. How faculty and staff will be redeployed or helped to find new employment: There will be no need to redeploy faculty or staff, and no one will lose his or her job as a result of the closure.
6. If closing an institution, arrangement for the storing of student records, disposition of final financial resources and other assets: No institution will be closed.
7. Please provide the following additional information:
 - a. How many students are currently enrolled in the program? Two students are currently enrolled.
 - b. Projected graduation date for the last student(s) in the program? One of these students will complete the MIA and the China Certificate in the Spring semester 2016. The other student, in a doctoral program, has not responded to communications.

NOTE: If students will not be moved to another program, you will need to extend the program closure date in order to continue to award degrees to current students under the existing program.

September 30, 2015

MEMORANDUM

TO: F. Gregory Gause, III, Head, International Affairs Department
Bush School of Government and Public Service

FROM: Leroy G. Dorsey, Associate Dean, Academic Initiatives and Graduate Instruction
College of Liberal Arts

Leroy G. Dorsey

SUBJECT: China Certificate Program Closure

This memo is a response to the request made by the Bush School of Government & Public Service to close the China Certificate program. The College of Liberal Arts and its GIC have been duly informed of this move and there is no objection.