OGAPS Dates andDeadline
Thesis Office Workshop Spring
2015

Dee Cooper
Office of Graduate and Professional Studies
Source of Confusion #1
Research Proposal

- Guidelines for the proposal are determined by the advisory committee and program.

- Signed Proposal Approval Page with the IRB Checklist, as well as a copy of the Proposal in its entirety must be submitted to OGAPS.
Source of confusion examples

THESIS OFFICE

OGAPS OFFICE

1. Human subjects, including survey data
2. Human tissue/cell lines
3. Protected health information (human subjects)
4. Vertebrate animals
5. Animal tissue/cell lines
6. Recombinant DNA/transgenic animals, plants
7. Agents infectious to humans, animals or plants

Verification of research regulatory compliance: Check each category below if included in any research to be reported in the final document and provide the requested protocol or permit numbers, if relevant. The student’s name must be included on any required IRB or IACUC protocols and/or the IBC permit. This is not an all-inclusive list of all possible required compliance approvals, so check the website below for full information.

Yes ☐ No ☐

1. Provide the IRB protocol # and the IBC permit #.
2. Provide the IACUC protocol #.
3. Provide the IACUC protocol #.
4. Provide the IBC permit #.
5. Provide the IBC permit #.

*Additional information can be obtained at http://tech.tamu.edu (click on “ Obtain Approval” link) or by calling the Office of Research Compliance and Biosafety, Division of Research, at 979.458.1467.

Approval Recommended:

**Chair: Student’s ID Number

Member: Student’s Name

Member: Student’s Signature

Member: Student’s Email Address

Member: Student’s Name

Member: Student’s Email Address

Member: Student’s Name

Member: Student’s Name

Member: Student’s Email Address

Member: Student’s Name

Date of Approval:

For the Office of Graduate and Professional Studies:
Source of Confusion #2

• Report of Final Exam paperwork - Should be returned to OGAPS by the department. (within 10 business days after the exam).

• The Approval Form of the Written Thesis, Dissertation, or Record of Study are required – Should be submitted to Thesis and Dissertation Services.
May Graduates

• Important Dates that have passed
  – **Nov. 14**\textsuperscript{th} - Last day to submit degree plans to OGAPS for students planning to graduate in May 2015.
  – **Feb. 9**\textsuperscript{th} - Last day to submit Thesis Research Proposal (to OGAPS)
May Important Dates

- **Feb. 27th** - Last day to submit “Request and Announcement for Final exam” or Defend Thesis to OGAPS (or 10 business days prior to the date of the exam, Whichever comes first).

- **Feb. 20th** Last day to apply for degrees to be awarded in December by 5:00p.m. (without a late fee).
May Important Dates

• **Mar. 13\textsuperscript{th}** – Last day to take final exam/defend thesis or dissertation.

• **Mar. 27\textsuperscript{th}** – Last day to submit a signed Thesis approval form and PDF of document in final form to Thesis and Dissertation Services by 5 p.m.
May Important Dates

• **Apr. 21** – The Final day to apply online for degrees to be awarded in May 2015.

• Last day for all students to drop courses with no penalty (Q-drop). And to officially withdraw from the University.

• **Apr. 29th**  - Last day to submit final corrections to Thesis and Dissertation Services by 5 p.m.
May Important Dates

• **May 13\(^{th}\) – Academic Degree Evaluation conducted after 5:00 p.m.**

• **June 5\(^{th}\) - Last day to CLEAR for Spring 2015 graduation (Applies only to those students not clearing final audit on degree audit night).**
Summer 2015 Graduates

• Important Dates

– **Jan. 23** - Last day to submit degree plans to OGAPS for students planning to graduate in Aug. 2015.

• May 20th – First day to apply for degrees to be awarded in May 2015.

• First day students are able to clear the Thesis and Dissertation Services for Summer (Aug.) graduation.
Summer 2015 Important Dates

• **Jun. 5th** – Last day to clear the Thesis to avoid registration in Summer 2015 semester.

• Last day to add/drop courses for the Summer semester by 5 p.m.
Summer 2015 Important Dates

- **May 1\textsuperscript{st}** - Last day to submit thesis/dissertation Research Proposal (to OGAPS).

- **May 29\textsuperscript{th}** - Last day to submit “Request and Announce Final Exam” or 10 business days prior to exam/defense date.
Summer 2015 Important Dates

- **June 12\textsuperscript{th}** - Last day to take Final Exam/defend dissertation.

- **July 10\textsuperscript{th}** – Last day to apply for degrees to be awarded in August by 5 p.m. (without late fee).
Summer 2015 Important Dates

• **June 19th** – Last day to submit a signed approval form and a PDF file of thesis/dissertation to Thesis and Dissertation Services in final form.

• **Jul. 29th** – Last day to submit final corrections of thesis/dissertation, to the Thesis and Dissertation Services by 5p.m.
Please visit our website ogaps.tamu.edu

Click on Dates and Deadlines to download or print calendars for your specific degree and future semester calendars with important dates.
Office of Graduate and Professional Studies
112 Jack K. Williams Administration
979-845-3631
Website
ogaps.tamu.edu
Hours: 8 a.m. to 5 p.m.
Questions ?