

GRADUATE AND PROFESSIONAL SCHOOL CALENDAR*

SPRING SEMESTER 2024

NOTE: Failure to meet deadlines may impact when degree is completed and awarded.

*ALL DATES SUBJECT TO CHANGE

MASTER'S NON-THESIS OPTION		
November 14, 2023	Tuesday	Last day for Graduate and Professional School to receive degree plan in DPSS if graduating in May 2024.
December 18, 2023	Monday	First day to apply for degrees to be awarded in May 2024.
January 12	Friday	Last day to register for Spring semester classes. Refer to the Student Business Services website for more information on billing due dates.
January 16	Tuesday	First day of Spring semester classes.
January 19	Friday	Last day to CLEAR for December 2023 graduation. (Applies ONLY to those students not clearing final degree evaluation on day of final degree audit.)
January 22	Monday	Last day for adding/dropping courses for the Spring semester by 5:00 p.m.
January 29	Monday	Last day for Graduate and Professional School to receive a completed MDD petition in DPSS from master's students to change degree level (e.g. master's to doctoral).
January 31	Wednesday	Last day for the Registrar's office to approve a certificate added by the student's department for the Spring semester. Certificates are not added by the Graduate and Professional School.
February 16	Friday	LAST DAY TO APPLY FOR DEGREES TO BE AWARDED IN MAY BY 5:00PM without a late fee. A diploma fee of \$47.50 must be paid either at registration or at the Fiscal Office (GSC). Complete the application for degree form via the Howdy Portal. A LATE CHARGE OF \$50.00 WILL BE ASSESSED TO STUDENTS WHO APPLY FOR GRADUATION AFTER 02-16-2024.
February 19	Monday	Last day for Graduate and Professional School to receive a completed MDD petition in DPSS from master's students to change a degree within the same level (e.g. master's to master's) and graduate in May 2024.
March 18	Monday	Last day for Graduate and Professional School to receive completed coursework petitions in DPSS to change degree plan coursework from master's students in programs without a final examination requirement.
March 18	Monday	Last day or 10 working days prior to the examination, whichever comes first for the Graduate and Professional School to receive completed "Final Exam Request" in ARCS.
March 18	Monday	Last day for the Graduate and Professional School to receive completed "Request for Exemption from Final Examination" in ARCS.
April 1	Monday	Last day to take final examination.
April 16	Tuesday	Last day for all students to drop courses for the Spring semester with no penalty (Q-drop). Last day to officially withdraw from the University for the Spring semester.
April 30	Tuesday	Last day to apply for graduation.

MASTER'S THESIS OPTION		
October 23, 2023	Monday	Last day for Graduate and Professional School to receive degree plan in DPSS if graduating in May 2024.
November 21, 2023	Tuesday	Electronic Thesis/Dissertation System re-opens for May 2024 degree candidates.
December 18, 2023	Monday	First day to apply for degrees to be awarded in May 2024.
December 18, 2023	Monday	First day students are able to clear Thesis and Dissertation Services for May 2024 graduation.
January 12	Friday	Last day to register for Spring semester classes. Refer to the Student Business Services website for more information on billing due dates.
January 16	Tuesday	First day of Spring semester classes.
January 19	Friday	Last day to CLEAR for December 2023 graduation. (Applies ONLY to those students not clearing final degree evaluation on day of final degree audit.)
January 22	Monday	Last day for adding/dropping courses for the Spring semester by 5:00 p.m.
January 22	Monday	Last day to clear Thesis and Dissertation Services to avoid registration in Spring 2024 semester.

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January 29	Monday	Last day for Graduate and Professional School to receive a completed MDD petition in DPSS from master's students to change degree level (e.g. master's to doctoral).
January 31	Wednesday	Last day for the Registrar's office to approve a certificate added by the student's department for the Spring semester. Certificates are not added by the Graduate and Professional School.
February 2	Friday	Last day for the Graduate and Professional School to receive Thesis Research Proposal Form in ARCS for May 2024 degree candidates.
February 16	Friday	LAST DAY TO APPLY FOR DEGREES TO BE AWARDED IN MAY BY 5:00PM without a late fee. A diploma fee of \$47.50 must be paid either at registration or at the Fiscal Office (GSC). Complete the application for degree form via the Howdy Portal. A LATE CHARGE OF \$50.00 WILL BE ASSESSED TO STUDENTS WHO APPLY FOR GRADUATION AFTER 02-16-2024.
February 19	Monday	Last day for Graduate and Professional School to receive a completed MDD petition in DPSS from master's students to change a degree within the same level (e.g. master's to master's) and graduate in May 2024.
February 26	Monday	Last day or 10 working days prior to the examination, whichever comes first for the Graduate and Professional School to receive completed "Final Exam Request" in ARCS.
February 26	Monday	Last day for the Graduate and Professional School to receive completed "Request for Exemption from Final Examination" in ARCS.
March 8	Friday	Last day to take final examination.
March 22	Friday	Last day for Graduate and Professional School to receive the completed/approved Thesis Approval form in ARCS. The PDF file of thesis must be uploaded via the web to the Electronic Thesis/Dissertation System [†] .
April 16	Tuesday	Last day for all students to drop courses for the Spring semester with no penalty (Q-drop). Last day to officially withdraw from the University for the Spring semester.
April 30	Tuesday	Last day to apply for graduation.

DOCTORAL DEGREES

Preliminary examination results must be received and approved by the Graduate and Professional School prior to submitting the "Final Exam Request" in ARCS.

October 23, 2023	Monday	Last day for Graduate and Professional School to receive degree plan in DPSS if graduating in May 2024.
November 21, 2023	Tuesday	Electronic Thesis/Dissertation System re-opens for May 2024 degree candidates.
December 18, 2023	Monday	First day to apply for degrees to be awarded in May 2024.
December 18, 2023	Monday	First day students are able to clear Thesis and Dissertation Services for May 2024 graduation.
January 12	Friday	Last day to register for Spring semester classes. Refer to the Student Business Services website for more information on billing due dates.
January 16	Tuesday	First day of Spring semester classes.
January 19	Friday	Last day to CLEAR for December 2023 graduation. (Applies ONLY to those students not clearing final degree evaluation on day of final degree audit.)
January 22	Monday	Last day for adding/dropping courses for the Spring semester by 5:00 p.m.
January 22	Monday	Last day to clear Thesis and Dissertation Services to avoid registration in Spring 2024 semester.
January 29	Monday	Last day for Graduate and Professional School to receive a completed MDD petition in DPSS from master's students to change degree level (e.g. doctoral to masters) and graduate in May 2024.
January 31	Wednesday	Last day for the Registrar's office to approve a certificate added by the student's department for the Spring semester. Certificates are not added by the Graduate and Professional School.
February 16	Friday	LAST DAY TO APPLY FOR DEGREES TO BE AWARDED IN MAY BY 5:00PM without a late fee. A diploma fee of \$47.50 must be paid either at registration or at the Fiscal Office (GSC). Complete the application for degree form via the Howdy Portal. A LATE CHARGE OF \$50.00 WILL BE ASSESSED TO STUDENTS WHO APPLY FOR GRADUATION AFTER 02-16-2024.

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February 19	Monday	Last day for Graduate and Professional School to receive a completed MDD petition in DPSS from master's students to change a degree within the same level (e.g. master's to master's) and graduate in May 2024.
February 26	Monday	Last day or 10 working days prior to the examination, whichever comes first for the Graduate and Professional School to receive completed "Final Exam Request" in ARCS.
March 8	Friday	Last day to take final examination.
March 22	Friday	Last day for Graduate and Professional School to receive the completed/approved Written Dissertation/Record of Study Approval form in ARCS. The PDF file of dissertation must be uploaded via the web to the Electronic Thesis/Dissertation System [†] .
April 16	Tuesday	Last day for all students to drop courses for the Spring semester with no penalty (Q-drop). Last day to officially withdraw from the University for the Spring semester.
April 30	Tuesday	Last day to apply for graduation.

CLEARANCE FOR MAY 2024 DEGREE CANDIDATES

May 9	Thursday	Academic Degree Evaluations conducted the Thursday before the Graduation Ceremony. Academic Degree Evaluation results available once reports run.
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COMMENCEMENT CEREMONIES

May 11	Saturday	Master's and Doctoral Commencement (additional information available on the Graduation Website .)
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ADDITIONAL DEADLINES FOR DEGREES TO BE CONFERRED IN MAY 2024

May 31	Friday	Last day to CLEAR for May 2024 graduation. (Applies ONLY to those students not clearing final degree evaluation on day of final degree audit.)
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For relevant forms and processes, see the Graduate and Professional School [Knowledge Center](#).

† NOTE: Meeting Thesis & Dissertation Services deadlines does not guarantee, but merely maintains, eligibility for graduation/clearance in a certain time frame.

NOTE: DPSS – A completed degree plan or petition in DPSS must have all of the required department and committee signatures to arrive in the Graduate and Professional School queue for approval.

NOTE: Deadlines that say "Last day for Graduate and Professional School to receive" require that the document make it to the Graduate and Professional School queue by the deadline. This means that the form must be submitted by the student and have routed through all required approvals in order to be received by the Grad School. Please allow adequate time for approval when submitting this document.