

English Language Proficiency Requirement Emergency Deferral Request Form

International graduate students with an English Language Proficiency (ELP) status of **Level 3 (Verified only)** are ineligible for hire in a teaching position, e.g., Graduate Assistant-Teaching (GAT). Under extenuating circumstances, academic units may initiate requests for Emergency Deferral of the ELP Requirement. Approval will provide the international graduate student (named below) with a **one-time, one-semester-only deferral** of the ELP requirement for employment in a teaching position. Emergency Deferrals may not extend beyond the single semester requested, and both the student and academic unit must fulfill the requirements detailed below during the semester of employment.

To receive approval, 1) the academic unit must provide justification as to the necessity for hire of a Level 3 Ineligible student, 2) the academic unit must assign a faculty member to supervise the student during the semester of Emergency Deferral, and 3) the student must participate in the CTE-ELP Program during the period of Emergency Deferral.

Please submit the completed form to ELPCompliance@tamu.edu. The Graduate and Professional School may decline this request if the criteria above are not met. **Please note:** the academic unit **must** receive approval from the Graduate and Professional School of this request **before** the hiring process is initiated.

Student Name	Student UIN	Semester of Requested Emergency Deferral
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1) JUSTIFICATION

- OPTION ONE:** A previously assigned graduate assistant is no longer able to teach. Please briefly summarize the circumstances for which the academic unit is now required to hire a Level 3 Ineligible international graduate student (e.g., the previous GAT accepted a GAR offer, left the program, etc.).

- OPTION TWO:** An unanticipated student enrollment increase required the academic unit to create additional course sections and must now hire a Level 3 Ineligible international graduate student. Please indicate the course, number of additional students, and number of additional sections added.



Graduate and Professional School Decision

- The Graduate and Professional School approves this request for Emergency Deferral. The student indicated above is allowed to be employed in a teaching position in the semester indicated above only.*
- The Graduate and Professional School declines this request for Emergency Deferral.*

Graduate and Professional School Approver:

Signature:

Date:
